



## Charging & Remissions Policy

### Introduction

All education during school hours is free. We do not charge for any activity undertaken as part of the National Curriculum, with the exception of individual or group music tuition.

### Voluntary contributions

When organising school trips or visits, which enrich the curriculum and educational experience of the children, the school invites parents to contribute to the cost of the trip. The contributions requested will not exceed the actual cost (per pupil) of provision and all contributions are voluntary. If we do not receive sufficient voluntary contributions, we may cancel a trip. If a trip goes ahead, it may include children whose parents have not paid any contribution. We do not treat these children differently from any others.

If a parent wishes their child to take part in a school trip or event, but is unwilling or unable to make a voluntary contribution, we do allow the child to participate fully in the trip or activity. Sometimes the school pays additional costs in order to support the visit. Parents have a right to know how each trip is funded. The school provides this information on request.

The following is a list of additional activities organised by the school, which require voluntary contributions from parents. These activities are known as 'optional extras'. This list is not exhaustive:

- Visits to museums and other places of cultural or sporting interest
- Musical events
- Theatrical events
- Y6 residential trip

### Residential visits

If the school organises a residential visit in school time or mainly school time, which is to provide education directly related to the National Curriculum, we do not make any charge for the education. However, we do make a charge to cover the costs of board and lodging and travel. Parents who receive the following state benefits are exempt from payment:

- Income Support
- Income Based Jobseekers Allowance
- Support under Part VI Immigration and Asylum Act 1999
- Child Tax Credit (providing Working Tax Credit is not also received)
- Guaranteed State Pension
- Income related Employment and Support Allowance

### Music tuition

All children study music as part of the normal school curriculum. We do not charge for this.

There is a charge for individual or group music tuition if this is not part of the National Curriculum. The peripatetic music teachers teach individual or small group lessons. They make a charge for these lessons. Parents in receipt of state benefits are able to apply for funding. We give parents information about additional music tuition on a regular basis.



### **Swimming**

The school organises swimming lessons for all children in Year 3. These take place in school time and are part of the National Curriculum. We make no charge for this activity, but we do invite voluntary contributions. We inform parents when these lessons are to take place and we ask parents for their written permission for their child to take part in swimming lessons.

### **Clubs and Organisations**

The school offers additional football coaching after school. A coach, who is not a member of the school staff, runs and organises these sessions. We do not make a charge for these sessions.

Other clubs and organisations who hire the hall after school may charge for attendance. This is in accordance with the School's Lettings Policy.

### **Related Policies**

Lettings  
Curriculum

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The Governing Body approved this policy on date: **25<sup>th</sup> November 2016**

Signed:

Chair of Governors

Signed:

Executive Principal